

重庆师范大学国际学生请假申请表

Written Request for Leave

请持本请假申请表到所在学院办理请假事宜!

Please take this application form to your College to complete the necessary leave procedures.

学号 Student No.	护照姓名 Passport Name	中文名 Chinese Name	国籍 Nationality	学院 College	专业 Major
学费类型 Type of Tuition Fees	<input type="checkbox"/> 奖学金 Scholarship <input type="checkbox"/> 自费 Self-supporting				
学生类型 Student Category	<input type="checkbox"/> 本科生 Undergraduate <input type="checkbox"/> 硕士生 Postgraduate <input type="checkbox"/> 进修生 General Scholar <input type="checkbox"/> 高级进修生 Senior Scholar				
请假原因 Reason(s) (需提供证明材料 Please provide proof documents)					
请假时间 Duration	From ____年 Y__月 M__日 D 至 To ____年 Y__月 M__日 D				
本人承诺 promise	<p style="text-align: center;">请假期间我会遵守中国的法律法规和学校、学院的规章制度，外出会主动购买保险，注意人身财产安全，按时返校上课。离校期间一切安全责任自负。During the leave period, I will abide by Chinese laws and regulations, observe school regulations. I will pay attention to the personal and property safety, buy the insurance actively, and return to school on time. I have read all the regulations and will be responsible for all the safety responsibilities during leave time.</p> <p style="text-align: center;">学生签字 Student signature: _____</p> <p style="text-align: right;">年 Y 月 M 日 D</p>				
本人联系电话 Mobile: _____ 邮箱 Email: _____ 请假期间紧急联系人 Contact person if emergency happens: _____ 电话 Mobile: _____					
院系意见 Approval from College					
研究生导师意见 Approval from Graduates Supervisor	本科/进修辅导员意见 Approval from Counselor	学院负责人意见 Approval from Head of College			
签字(Signature):	签字(Signature):	签章(Signature & Stamp):			
留学生管理科意见 Approval from International Students Office					
签字 (Signature): _____ 年 Y 月 M 日 D					
国际合作与交流处意见 Approval from Office for International Cooperation & Exchanges :					
签章(Signature & Stamp): _____ 年 Y 月 M 日 D					
销假时间 Resumption after leave: _____ 年 Y 月 M 日 D 学生签字 Student Signature: _____					